

Town of Winchester 1 Richmond Road Winchester, NH 03470

Minutes of the Budget Committee (DRAFT)

Thursday October 26th, 2006

Committee Members Present: Trevor Croteau (chairperson), Ken Gardner (vice-chairman), Ted Whippie (select board rep alternate), Jacqueline Beaman, Dawn Lincoln, Richard Kelton, Gary Rokes, Deb Freeman, Margaret Curtiss. Also present Margaret Sharra (Land Use), Gary Phillips (Police Chief), Town Manager John Stetser and Clerk Tracy Pelkey, Sherman Tedford, Hubert Crowell have excused absences. Colleen Duquette arrived late due to a prior meeting.

Meeting was called to order at 7:10pm

Minutes: Trevor is there a motion to approve the minutes from the October 16<sup>th</sup> budget meeting, Dawn moved to accept the 10/16/06 minutes. Margaret seconded, **Motion carried.**

Trevor is there a motion to approve the minutes from the October 17<sup>th</sup> budget meeting, Deb moved to accept the 10/17/06 minutes. Dawn seconded, **Motion carried**

Trevor is there a motion to approve the minutes from the September 19<sup>th</sup> budget meeting; Dawn moved to accept the 09/19/06 minutes. Deb seconded, **Motion carried**

John has been to be included in the Budget Committee Minutes; Tracy will start emailing the minutes to Roberta.

**1<sup>st</sup> Order of Business:** Line Item 4245 Land Use BI/CE Officer

John asks Margaret Sharra to go over each line item and answered questions that the committee has.

Jacqui makes a motion to amend Land Use to \$64,259

Margaret Curtiss seconds it, **Motion carries**

**2<sup>nd</sup> Order of Business:** Line Item 4210 Police Department

Police Chief Gary Phillips is at the meeting tonight to present his proposed budget to the budget committee.

John has recommended that we go over each line item, the board has several questions and Gary answers any questions that may have. One of the concerns that Gary has the Animal Control officer, Gary explains the duties that Gene Park takes on.

Trevor makes a motion for \$7,800 for the Animal Control Officer

Deb seconds it, **Motion carries**

Margaret makes a motion for Part Time Labor to be amended to \$9,000

Deb seconds it, **Motion carries**

Jacqui asks why the 2<sup>nd</sup> and 3<sup>rd</sup> officer have the same salary, this leads to discussion to go over each officer's salary.

Deb makes a motion to amend the 3<sup>rd</sup> officers salary to \$35,975

Ken seconds it, **Motion carries**

Margaret makes a motion to amend the Police Chiefs salary to \$47,740

Jacqui seconds it, **Motion carries**

The committee is recessed at 8:30 and called back to order at 8:40.

Ken makes a motion to John and Gary to get actual figures for all Police Officers and revisit the Police Budget.

Colleen seconds it, **Motion carries**

John is planning on checking on this.

Ken makes a motion to accept new figures for the Police Chief and Officers

Rich seconds it, **Motion carries**

Deb makes a motion to increase Training/Certification to \$5,000

Colleen seconds it, **Motion carries**

Deb makes a motion to increase Radio Maintenance to \$4,200

Colleen seconds it, **Motion carries**

Ken makes a motion to amend Contracted Services to \$2,500

Deb seconds it, **Motion carries**

Rich asked Gary about the Gas and Oil line item, there is discussion on this.

Colleen makes a motion to increase Gas and Oil to \$15,000

Deb seconds it, motion is carried and failed.

Gas and Oil will remain \$14,000

Colleen makes a motion to increase Special Investigation to \$3,500

Trevor seconds it, **Motion carries**

Jackie makes a motion to increase Court Cost to \$2,500

Margaret seconds it, motion carries

Gary makes a motion to approve \$412,934 for the Police Budget

Ken seconds it, **Motion carries**

Colleen makes a motion to adjourn

Gary seconds it, **Motion carries** unanimously

Meeting is adjourned at 9:50pm

We will be meeting next Monday October 30<sup>th</sup> @7pm.

Respectfully submitted,

Tracy L. Pelkey

Line item	Detail	BC 07-08	BOS 07-08
01-4210-1-100	PD: Police Chief	\$47,740	\$49,172
01-4210-1-101	Desk Officer (Secretary)	\$23,870	\$23,870
01-4210-1-105	Office Supplies	\$2,600	\$2,600
01-4210-1-110	Computer Software	\$3,000	\$3,000
01-4210-1-131	Telephone	\$6,000	\$6,000
01-4210-2-101	Second Full time Officer	\$42,473	\$43,073
01-4210-2-102	Third Full Time Officer	\$35,975	\$43,073
01-4210-2-104	Forth Full time Officer	\$35,975	\$36,057
01-4210-2-105	Animal Control (Dog) officer	\$7,800	\$0
01-4210-2-106	Fifth Full time Officer	\$33,731	\$35,327
01-4210-2-107	Sixth Full Time Officer	\$33,731	\$35,636
01-4210-2-108	Seventh Officer	\$27,649	\$33,806
01-4210-2-111	Full Time Overtime	\$10,200	\$9,200
01-4210-2-113	Merit Raises	\$9,488	\$9,488
01-4210-2-115	Outside Activities	\$1	\$1
01-4210-3-100	Recruitment/ Psych Exam	\$1,000	\$1,000
01-4210-4-100	Training/ Certification	\$5,000	\$4,000
01-4210-5-100	Uniforms	\$4,500	\$4,500
01-4210-5-105	Cruiser/ Radio Maint.	\$3,500	\$3,500
01-4210-5-106	Radio Maintenance	\$4,200	\$4,000
01-4210-5-110	Contracted Services	\$2,500	\$7,700
01-4210-5-115	Equipment And Supplies	\$5,000	\$5,000
01-4210-5-120	Gasoline And oil	\$14,000	\$14,000
01-4210-6-100	Part Time Labor	\$9,000	\$10,000
01-4210-6-106	Special Investigation	\$3,500	\$2,000
01-4210-6-107	Court Cost	\$2,500	\$500
01-4210-6-110	P.A.A.C.C Grant	\$1	\$1
01-4210-7-100	Regional Prosecutor	\$38,000	\$38,000
01-4210-9-000	TOTAL Police Department	\$412,934	\$424,504
01-4245-1-100	Land Use: BI/CE Officer	\$29,048	\$26,548
01-4245-1-101	BI/CE Assistant	\$23,388	\$20,888

01-4245-1-102	Merit Raises	\$1,423	\$1,423
01-4245-1-110	Supplies	\$1,000	\$1,000
01-4245-1-111	Books, maps, etc	\$1,000	\$1,000
01-4245-1-112	Training	\$350	\$350
01-4245-1-113	Equipment	\$500	\$500
01-4245-1-114	Mileage	\$500	\$500
01-4245-2-100	Health Officer	\$2,600	\$2,600
01-4245-2-101	Deputy Health Officer	\$550	\$550
01-4245-2-132	Postage	\$2,000	\$2,000
01-4245-3-133	Advertising	\$1,500	\$1,500
01-4245-3-134	Recording	\$400	\$400
01-4245-9-000	TOTAL Land Use	\$64,259	\$59,259