

Town of Winchester 1 Richmond Road Winchester, NH 03470

Minutes of the Budget Committee (DRAFT)

Thursday November 9th, 2006

Committee Members Present: Trevor Croteau (Chairman), Ken Gardner (vice-chairman), Sherm Tedford (select board rep), Jacqueline Beaman, Dawn Lincoln, Richard Kelton, Margaret Curtiss, Hubert Crowell, Colleen Duquette (School Board Rep), Deb Freeman and Gary Rokes. Also present Gary Puffer (Water Dept), Rhonda Nolan, Danielle Borges and Cathy Gardner (ELM Center) Town Manager John Stetser and Clerk Tracy Pelkey

Meeting was called to order at 7:05pm

Minutes: Trevor is there a motion to approve the minutes from the October 30<sup>th</sup> budget meeting; Ken moved to accept the 10/30/06 minutes. Dawn seconded, **Motion carried**

Dawn has asked Tracy to amend the next meeting date on the 10/30/06 minutes.

Dawn makes a motion for the Town Public Hearing Date to be January 16<sup>th</sup>, 2007.

Ken seconds it, **Motion carries**

Dawn makes a motion for the School Public Hearing Date to be January 11<sup>th</sup>, 2007 this will be held at the Winchester School.

Margaret seconds it, **Motion carries**

**1<sup>st</sup> Order of Business:** Ellen Lambert Murphy Memorial Community Center

Danielle Borges hands out a two page budget summary.

The ELMC will be submitting a petitioned warrant article.

Danielle Borges, Rhonda Nolan and Cathy Gardner are at the meeting tonight to answer any questions the committee may have.

The request for Town Funding in the amount of \$50,000 has been approved by the committee, **Motion carries**

**2<sup>nd</sup> Order of Business:** Line Item 4942 Water Department

John went over what the Board of Selectmen agreed on, and asked the committee if they would like to go over any line items.

Superintendent Gary Puffer is at the meeting tonight to answer any questions the committee may have.

Sherm made a motion to approve \$240,439 for the Water Department

Jacqui seconds it, **Motion carries**

The committee is recessed at 8:00 and called back to order at 8:10pm

**3rd Order of Business:** Line Item 4943 Sewer Department

John went over what the Board of Selectmen agreed on, and asked the committee if they would like to go over any line items.

Margaret makes a motion to approve \$304,305

Gary seconds it, **Motion carries**

**4th Order of Business:** Line Item 4197 Advertising & Regional Associations

John explains to the committee what Southwest Reg does for the town.

Margaret makes a motion to approve \$4,745

Jacqui seconds it, **Motion carries**

**5th Order of Business:** Line Item 4155 Personnel Administration

John went over each line item, and lets the committee know that Sharon Haley (Accounting Supervisor) was at the 11/08/06 Board of Selectmen's meeting, to answer any questions that the BOS may have.

Ken makes a motion to approve \$355,652

Gary seconds it, **Motion carries**

Ken makes a motion to adjourn

Collleen seconds it, motion carries unanimously

Meeting is adjourned at 8:50

Respectfully submitted,

Tracy L. Pelkey

Next Meeting Thursday November 14th, 2006

Line item	Detail	BC 07-08	BOS 07-08
01-4155-2-100	Pers Admin: Fica	\$44,645	\$44,645
01-4155-2-101	Medicare	\$14,457	\$14,457
01-4155-2-102	Police Retirement	\$32,800	\$32,800
01-4155-2-103	Town Employee Retire	\$36,800	\$36,800
01-4155-2-104	Buy Back Prior Service	\$0	
01-4155-2-105	Sick Time Buy Back	\$8,000	\$8,000

01-4155-2-106	Health Insurance	\$169,000	\$169,000
01-4155-2-107	Flex Plan	\$4,550	\$4,550
01-4155-2-108	Delta Dental	\$10,300	\$10,300
01-4155-2-109	Merit Raises	\$0	
01-4155-2-155	Workers Compensation	\$34,400	\$34,400
01-4155-2-156	Unemployment Comp.	\$700	\$700
	TOTAL Personal Admin	\$355,652	\$355,652
01-4197-1-100	Southwest Reg. Plan. Comm.	\$4,745	\$4,745
	TOTAL Advertising and Reg.	\$4,745	\$4,745
02-4942-1-001	Superintendent	\$46,297	\$46,297
02-4942-1-002	1st assist	\$32,951	\$32,951
02-4942-1-004	Secretary	\$6,813	\$6,813
02-4942-1-005	Ot	\$3,500	\$3,500
02-4942-1-006	Merit	\$2,581	\$3,424
02-4942-1-151	FICA	\$5,765	\$5,765
02-4942-1-152	Medicare	\$1,348	\$1,348
02-4942-1-153	Retirement	\$7,531	\$7,531
02-4942-1-154	Health Ins	\$26,307	\$26,307
02-4942-1-155	Flex Plan	\$500	\$500
02-4942-1-156	Dental Plan	\$1,982	\$1,982
02-4942-1-158	Workers Comp	\$2,083	\$2,083
02-4942-1-159	Unempl Comp	\$82	\$82
02-4942-1-160	Sick time buy back	\$1,524	\$1,524
02-4942-2-102	Office Supplies	\$500	\$500
02-4942-2-103	Postage	\$1,700	\$1,700
02-4942-2-104	Uniforms/safety	\$1,225	\$1,225
02-4942-2-106	Water tests	\$2,800	\$2,800
02-4942-2-107	Contracted Services	\$15,000	\$15,000
02-4942-2-108	Vehicle gas and maint	\$5,300	\$5,300
02-4942-2-109	Heat/generator fuel	\$1,250	\$1,250
02-4942-2-111	Maintenance/Repairs	\$25,000	\$25,000
02-4942-2-112	Maintenance and Supplies	\$800	\$800
02-4942-2-113	Dues/licenses/training	\$900	\$900
02-4942-2-114	Telephone	\$1,600	\$1,600
02-4942-2-115	Electricity	\$35,000	\$35,000
02-4942-2-116	Small hand tools	\$600	\$600
02-4942-2-117	Equipments and tools	\$3,500	\$3,500
02-4942-2-118	Water Treatment	\$3,200	\$3,200

02-4942-2-120	Refund	\$500	\$500
02-4942-2-121	Computer Upgrade	\$500	\$500
02-4942-2-967	Meters	\$1,800	\$1,800
	TOTAL WATER	\$240,439	\$241,282
03-4943-1-002	Assistant	\$32,448	\$32,448
03-4943-1-004	Secretary	\$6,817	\$6,817
03-4943-1-005	Ot	\$3,400	\$3,400
03-4943-1-006	Merit	\$1,178	\$1,178
03-4943-1-151	FICA	\$2,645	\$2,645
03-4943-1-152	Medicare	\$619	\$619
03-4943-1-153	Retirement	\$3,133	\$3,133
03-4943-1-154	Health Ins	\$11,194	\$11,194
03-4943-1-155	Flex Plan	\$250	\$250
03-4943-1-156	Dental Plan	\$742	\$742
03-4943-1-158	Workers Comp	\$850	\$850
03-4943-1-159	unempl Comp	\$51	\$51
03-4943-1-160	Sick time buy back	\$624	\$624
03-4943-2-102	Office Supplies	\$500	\$500
03-4943-2-103	Postage	\$650	\$650
03-4943-2-104	Uniforms/safety	\$0	\$0
03-4943-2-105	Laboratory	\$1,000	\$1,000
03-4943-2-107	Contracted Services	\$209,154	\$209,154
03-4943-2-110	Insurance	\$350	\$350
03-4943-2-111	Maintenance and repairs	\$25,000	\$25,000
03-4943-2-113	Dues/licenses/training	\$1,000	\$1,000
03-4943-2-114	Telephone	\$300	\$300
03-4943-2-118	Water	\$2,400	\$2,400
	TOTAL SEWER	\$304,305	\$304,305