

Capital Improvement Program Committee

August 10, 2006 7 PM

DRAFT MINUTES

In attendance: Sue Newell, Brian Moser, Rich Kelton, Dawn Lincoln, Jim Ammann.

Called to order at 7:00 PM.

Motion to accept minutes from 07/06 and 07/13 by Brian, 2nd Rich. Motion carries.

Sue has received most forms back from department heads this week.

Brian has done a summary prior to new additions. Original requests:

2007-08 \$798,500

2008-09 \$865,000

2009-10 \$810,000

2010-11 \$740,000

2011-12 zero

2012-13 \$205,000

Numbers are high and odd to have zero in 2011-12 and so little in 2012-13. Theory is to have about the same amount each year. 5 depts have nothing in 10-11 also. Planning board says we are not supposed to move the money around, just basically collate the data as given to us.

New info:

Emergency Management/Jim Ammann – one item \$25,000 generator for school, hopefully to be paid for with grant.

Police/Gary Phillips – 13 bullet proof vests @ \$750 each. Discussion on whether this meets the definition of a CIP item or if it should be part of the regular operating budget. Discussion included the fact that not including something in the CIP is not a rejection of the merit of the request, but merely that it does not belong in the CIP.

MOTION by Brian to stick with the original definition of a \$5000 threshold so this is not an appropriate CIP expenditure due to the individual cost of \$750. 2nd Rich. Motion carried unanimously.

Accounting - Sharon Haley – 2008-09 priority 3 (beneficial) for software system upgrade of \$25,000

MOTION to ask Sharon for explanation and justification by Brian. 2nd Jim. Motion carried unanimously.

Town Clerk/Tax Collector - Marge Austin - \$20,000 2007-08 for floors/walls refinished; security – no safe; no safety window, no locks on windows, etc. This request does not appear to be in alignment with Stetser's CIP request of using the basement for storage.

MOTION by Brian to treat this request the same as police request and acknowledge that it is contradictory to what's already been proposed. 2nd Rich. Motion carried.

John Gomarlo for landfill - 2009-10 ½ ton pickup truck \$18,000, priority = advisable, to be taken out of operating budget. Original truck paid for out of landfill but used quite a bit by highway. No backup

data provided for this expenditure.

3 phase power connection 2008-09 \$60,000, funding: cap reserve and grant. Discussed money already spent on electrical upgrades.

MOTION by Brian to ask for detailed explanation of why we need this and what the benefits are. 2nd Jim. Motion passed unanimously.

Property Records/Bob Gray – 5 year data verification 2005-10 \$192,284, funding: some operating budget, some cap reserve. Also beginnings of 5 year data verification for 2011 – 16. Does include backup data.

Welfare/Peg Tatro - does not anticipate any CIP expenditures in the next 6 years.

Sue gave letter to John Stetser re: request for more info - highway copies he originally gave us are too weak to be legible and would like backup information regarding usage and costs for \$100,00 request for new municipal offices.

Town Beach – Sue has emailed Harvey for more information re: pavilion/bathrooms.

From Sharon – insurance list re: vehicles for inventory purposes.

Sewer – asking for a lot of samplers, asking for most things in 2008-09, some samplers already bought 2005-06 from cap reserve fund.

Water – already approved master meters, upgrade controls, flushing houses in 2006; make sure that these items aren't included in the CIP for the future – need to compare them for this purpose.

Ambulance – BOS talked about increasing costs for running dept due to needing increased training, etc. How many calls did Diluzio do? Asking for new ambulance in 2009-10. Rescue Inc. does Hinsdale/Chesterfield and some in MA. Diluzio does Swanzy, Richmond, etc.

School info has not been provided to date but they will be working on it. Request for info was not given to them as early as one to town. Supposed to sit down with maintenance to see what they need in the future.

Assignments:

Brian will update the form with the new numbers.

Rich will get info on Diluzio.

Sue will compare water/sewer (what has been bought already to what they're asking for).

Dawn will print Chesterfield CIP from their website and start shell of document.

Deadline of 9/1 for draft of CIP to planning board.

Next meeting: 08/17/06 7 PM, Town Hall.

Motion to adjourn by Dawn. Seconded by Brian. Motion passed unanimously. Adjourned at 8:11 PM.

Respectfully submitted,
Dawn Lincoln